

## Scrutiny Standing Panel Agenda



### **Register of Development Proposals Task and Finish Panel Tuesday, 30th August, 2005**

**Place:** Committee Room 1 Civic Offices Epping

**Time:** 7.30 pm

**Democratic Services Officer:** Zoe Folley, Democratic Services Assistant  
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**Members:**

Councillors F Maclaine (Chairman), K Angold-Stephens (Vice-Chairman), Mrs D Borton, Mrs J Davis, A Green, J Hart, D Kelly, Mrs J Lea, Mrs S Perry, Mrs P Richardson, Mrs P K Rush, G Stollar, Mrs J H Whitehouse and M Woollard

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**PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND**

**1. APOLOGIES**

**2. SUBSTITUTE MEMBERS**

To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services) In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an Overview and Scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF THE LAST MEETING - 26 JULY 2005 (Pages 3 - 6)**

Attached.

**5. TERMS OF REFERENCE (Pages 7 - 10)**

(Chairman/Lead Officer). The Overview and Scrutiny Committee has agreed the Terms of Reference for this Panel and associated Work Plan. This is attached. The Panel are asked at each meeting to review both documents.

**6. REVIEW OF PARKING POLICY IN RESIDENTIAL AREAS - CURRENT POSITION**

Councillor Angold – Stephens to report.

**7. ESTABLISHMENT OF REGISTER FOR SIGNIFICANT CONCERNS - CURRENT POSITION**

Councillor Maclaine to report.

**8. DATE OF NEXT MEETING**

To consider a forward programme of meetings dates for the Panel.